

# Preparing Tender Document for Three Storey Townhouse

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## ABSTRACT

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Taking off measurement for a Three-Storey Townhouse Development on C.L 015528426 off Jalan Damai, Kota Kinabalu, Sabah.

- Measure all the elements of the building structure, which include Work Below Lowest Floor Finish, Piling, Frame and Upper Floor, Roof, Staircase, External Walls, Internal Walls and Partition, Doors, Windows, Internal and External Walls, Floor and Ceiling Finishes, Sanitary Fittings and External Works.

Preparing the Bills of Quantities (BQ) according to the Standard Method of Measurement 2 (SMM2) after finished taking off all the elements.

Preparing tender document for a Three Storey Townhouse including all the Architectural Drawings and Structural Drawings, Form of Contract, Condition of Contract, Preliminaries, Bills and Quantities and Appendices.

Delivering the information of project title and progress of works by each team members to the examiners with the aid of power point slide and necessary documents such as drawings during oral presentation.

Presenting the work done to people with the aid of model, poster and brochure during poster presentation.