



INTI INTERNATIONAL GROUP OF COLLEGES

INTI College is Malaysia's premier institution of higher learning. Since opening its door in 1986, INTI has helped thousands of students reach their goal for a better life through a university education. INTI College is proud of its scope of academic and professional programmes designed especially to meet the needs of its students - tomorrow's leaders. Today, more than ever, INTI College continues to be Positive, Progressive, and Productive.

We are looking for suitably-qualified candidates for the following vacancies to be based in our campuses in Nilai and Subang Jaya:-

Based in NILAI CAMPUS

HUMAN RESOURCES OFFICE, INTI COLLEGE MALAYSIA PT 12265, Jalan BBN 12/1, Bandar Baru Nilai, 71800 Nilai, Negeri Sembilan

Fax: 06-799 7531 E-mail: hricm@intimal.edu.my

DEAN - SCHOOL OF COMPUTING AND IT

- Minimum Master's Degree in IT/Computer Science
- Able to provide strong academic leadership
- Minimum 8 years experience in tertiary teaching and academic administration
- Good communication and interpersonal skills
- Able to interact with all levels of staff and students

DEAN - SCHOOL OF BUSINESS AND LAW

- Minimum Master's Degree in a business related field
- Able to provide strong academic leadership
- Minimum 8 years experience in tertiary teaching and academic administration
- Good communication and interpersonal skills
- Able to interact with all levels of staff and students

GENERAL MANAGER SCHOOL OF HOSPITALITY

- Minimum Bachelor's Degree in a business related field
- Minimum 8 years experience and a proven track record in the hospitality field
- Well-versed in the administrative and academic affairs of running a hospitality college or institution
- Excellent communication skills and multilingual with the ability to converse in Mandarin
- Strong leadership and people management skills

Responsibilities:

Reporting to the CEO, the successful candidate will be fully accountable for the management and performance of the College. You are expected to:-

- Plan, strategize and manage the overall activities and assets
- Ensure business growth and profitability of the college
- Work closely with the other senior staff
- Establish new business opportunities and expand customer base

HEAD OF BUSINESS UNIT

- Minimum Bachelor's Degree in Nursing
- Minimum 8 years working experience
- Excellent communication skills in English, Bahasa Malaysia and Mandarin, and multilingual with the ability to converse in local dialects
- Strong leadership and people management skills

FULL-TIME LECTURERS

Candidates must possess a Master's or Doctorate Degree in the related field. Some teaching experience in tertiary education is preferred.

- ACCOUNTING
- FINANCE
- LAW
- COMPUTER SCIENCE/ INFORMATION TECHNOLOGY
- ENGINEERING - CIVIL, ELECTRONICS & ELECTRICAL, MECHANICAL, INDUSTRIAL ENGINEERING
- CONSTRUCTION AND ESTATE MANAGEMENT
- ENGLISH (Native speakers are encouraged to apply)
- CHEMISTRY
- PHYSICS
- SOCIOLOGY/ANTHROPOLOGY/ WORLD RELIGION

LABORATORY ASSISTANTS/ TUTORS - CIVIL ENGINEERING

- Diploma/Degree in the relevant discipline is required
- Good communication skills in English

Based in SUBANG JAYA CAMPUS

HUMAN RESOURCE OFFICE, INTI COLLEGE SUBANG JAYA No. 3 Jalan SS 15/8, Subang Jaya, 47500 Subang Jaya, Selangor

Fax: 03-5633 8499 E-mail: hrsj@inti.edu.my

FULL-TIME LECTURERS

Candidates must possess a Master's or Doctorate Degree in the related field. Some teaching experience in tertiary education is preferred.

- COMPUTER SCIENCE/INFORMATION TECHNOLOGY
- BAHASA KEBANGSAAN
- PHYSICS
- CIVIL ENGINEERING

COMPUTER SCIENCE LAB DEMONSTRATORS

- Diploma/Degree in the relevant discipline is required
- Good communication skills in English

Please submit your applications with a complete resume, transcripts and a recent passport-sized photograph (in r) to the respective addresses before **10 January 2004**

Only short-listed candidates will be notified.